

MAYFIELD HOME TRUST LIMITED

APPLICATION TO FUND A SALARY

Name of Organisation _____
Contact Name _____
Address _____

Postcode _____
Email _____
Telephone _____

Details of your Organisation.

1.If possible, please supply a Mission Statement

2.When was the organisation formed? Please supply some background information.

3. The size of the organisation :

- a. number of staff _____
- b. total number of people receiving your services _____

4a If you are a registered charity please supply a copy of last years' accounts.

b If you are not a registered charity how much, and from whom, do you receive your income?

Job Description

If this is an existing post :

1. How was it previously funded?
2. What was achieved?
3. What do you hope to achieve in the upcoming year?

If this is a new post :

1. What is the purpose of this new post?
2. What do you hope to achieve in the upcoming year?

Details

1. For how many hours per week are you requesting funding? _____
2. Hourly pay rate _____
3. Total amount for which you are applying _____
4. How many people will benefit from this service? _____

Have you applied to other organisations for assistance with this funding? If so, to whom and when?

Applications are reviewed quarterly, in January, April, July and October.

If your application is successful you will be required to complete and return a quarterly monitoring sheet, as supplied by Mayfield Home Trust Limited.

Funds will be released on a quarterly basis, dependent on receipt of an invoice and completed monitoring sheet.

Should you be successful, this will be a one-off grant for a maximum period of one year.